

LOCAL ACCESS FORUM REPORT - 20 June 2023
AGENDA ITEM 1(d)

LOCAL ACCESS FORUM: 20th JUNE 2023

ACTIONS ARISING FROM THE LAST MEETING

PURPOSE OF REPORT

To inform the Local Access Forum about the progress made on actions and issues arising from the Forum meeting held on 6th December 2022.

Key:

Completed items
In progress
Incomplete

Action owners:

GP	Geoff Priest (Chair)	CC	Chris Capper (Parks and Countryside Team Leader)
SW	Sharon Wootten (Public Rights of Way Officer)	JW	Jacqui Wheeler (Parks & Countryside Access Officer/Secretary of the LAF)
LH	Lisa Hughes (Vice Chair)	LE	Laurence Ellis (Democratic Services)

Agenda Item 1(c): Matters Arising

Item	Action / Issue	Action Owner	Outcome
1.2	Training for LAF members – GP consulted members on scope of potential training and received feedback.	GP/LH/JW	Two members LH and CT have undertaken the BHS training. Access & RoW Level 1 training course. Any LH & CT feedback. JW to provide all members with a copy of the 2016 training notes which should still be valid. Though LH felt that the BHS training course is more engaging. Please contact JW if you wish to attend the BHS training.
1.3	BCA had been identified as an organisation from which younger LAF members might be recruited.	GP/JW	GP has spoken with BCA – membership Item 2 – this action is on hold as BCA currently integrating with East Berkshire College. Any update GP
13.1	LAF Chairs Meeting took place as a virtual meeting on 11th January and 14th June 2023. JW circulated notes from the meetings, and these are included in the papers for info.	JW/GP	Further meeting attended by GP, LH and JW on 14th June 2023. Meeting notes to follow. Correspondence received from Natural England – see Appendix A to this report.

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Agenda Item 4(b): Subgroups - Accessibility Working Group

Item	Action / Issue	Action Owner	Outcome
4.1	Create Walks For All online leaflets	AWG	Meeting held on 22 nd Aug 2022 with RBWM Together website admin to gain advice and training on building the webpages. Also received advice from NE team in Jan 2023. Ongoing project
4.2	RBWM PRoW team to investigate the creation of an LAF webpage on the RBWM Together website	JW	Ongoing project when resources allow.

Agenda Item 5: Windsor Great Park Access

Item	Action / Issue	Action Owner	Outcome
5.1	SG to provide an update if there is one on this national Rambler Association initiative	SG	There's no progress to report on the Ramblers initiative on access to the Great Park

Agenda Item 6: LCWIP/ROWIP crossovers and update

Item	Action / Issue	Action Owner	Outcome
6.1	Look into emerging re-development of Ascot High Street engagement	JW	The RBWM Infrastructure Delivery Team provided the following message about this: <i>“A project team has been set-up and is currently finalising the details of engagement with key stakeholders and wider public consultation. We plan to give a further update on the consultation plans and engagement in early July”.</i>

Agenda Item 7: Milestones Statement & ROWMIP 23-24 Review

Item	Action / Issue	Action Owner	Outcome
7.1	The Rights of Way and Highways Licensing Panel unanimously approved the Milestones Statement and Public Rights of Way Improvement Plan Annual Review 2023/24 on 29th March 2023.	All	All members to keep the Milestones Statement in mind and under continuous review to bring forward ideas and suggestions for access improvements. The Finalised and approved Milestones Statement 23/24 can be viewed at Right of way : Milestones statement Royal Borough of Windsor and Maidenhead (rbwm.gov.uk)

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Agenda Item 8: Millennium Walk

Item	Action / Issue	Action Owner	Outcome
8.1	The LAF agreed to support the principle of adding waymarker signs to this local promoted route. GP replied to Theresa May's letter to inform her of this. (letter circulated to members via LE)	SG (EBR) and MCS	<p>PRoW team provided supplier and artwork information to allow new way marker signage to be sourced.</p> <p><i>SG - Millennium Walk update</i></p> <p><i>East Berks Ramblers and the Civic Society have completed the survey of waymarking requirements for the Millennium Walk, including the Marlow spur. We have held discussions with BCA and Marlow Town Council about signage needs on their property and agreed with the Rotary that we will share signage on those sections where the Millennium and Boundary Walks coincide.</i></p> <p><i>Installation will be undertaken by EBR and MCS</i></p>

APPENDIX A – COMMUNICATION FROM NATURAL ENGLAND

From: SM-NE-LAF

Sent: 28 March 2023 16:20

Subject: Hello + LAF contact updating and LAF support update.

Dear Secretary and Chair

We would like to take this opportunity firstly to say hello, after what we appreciate has been a long gap in communications, but also to check the contact details we hold and to give you an update on our current support for forums.

LAF contact spreadsheet: Natural England has a statutory duty under the Countryside and Rights of Way Act 2000 to hold and keep LAF contact details up to date so we need to make the LAF contact spreadsheet, which used to be editable on the LAF HUDDLE webpage, is as up to date as we can make it. **Please could you check the attached last version of the spreadsheet and send us any changes etc. to:**


laf@naturalengland.org.uk (We will also check on bounced-back emails for expired addresses etc). Updated details will then be sent to .GOV content editors to update the LAF pages there.

LAF support: We'd also like to take this opportunity to introduce Danielle Radley. Danielle has recently been working on the England Coast Path program and has now moved into a role which will include some support for commons work and LAFs. With LAFs, Danielle's initial priorities will be to update our contacts and to set-up a dedicated **LAF SharePoint** site to help facilitate communications and admin between forums and between LAFs and NE. Once we have the contact list up to date we will email again to discuss the purpose, form and content of the proposed SharePoint site.

One use for the SharePoint site will be to provide a location for **LAF Annual Reports** which NE has a duty under the CROW Act to receive. We will be collating received reports and checking details etc against the .GOV website which may also be revised in the near future.

We look forward to hearing from you.

Kind regards


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